

RESIGNATION LETTER AFTER MATERNITY LEAVE

[Date]

[Recipient Name]

[Recipient Address]

[Email Address]

[Date]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally resign from my position at [Company Name]. My last day of work will be [Date], which provides a notice period of [Notice Period Length].

I have thoroughly enjoyed my time working with [Company Name], and I am grateful for the support and opportunities I have received, especially during my maternity leave. However, after careful consideration, I have decided to prioritize my family commitments and take a different path in my career.

I am committed to ensuring a smooth transition for my successor and am willing to assist in any way possible during this time. If there are any specific tasks or projects you would like me to complete before my departure, please let me know.

Thank you once again for the invaluable experience and support I have received throughout my tenure at [Company Name]. I am truly grateful for the opportunities provided. Please do not hesitate to reach out to me at [Personal Email] or [Phone Number] if you require any further information or assistance.

Sincerely,

L. Beaudry