

Sample 2 – Pursuing My Passion

Dear [Manager's Name],

It is with mixed emotions that I am writing to inform you of my resignation from [Company Name]. While I have enjoyed my time here and am grateful for everything that I have learned, I have realized that my true passion lies in starting my own business.

Over the years, I have developed a strong interest and skill in [insert area of expertise], and I believe that starting my own business will allow me to fully explore and pursue this passion. Therefore, I have decided to take the leap and start my own venture.

I want to express my gratitude to you and the entire team at [Company Name]. I have learned so much from my colleagues and have enjoyed the challenges and opportunities provided to me here. I am proud of everything we have accomplished together, and I hope that our paths will cross again in the future.

My last day at work will be [insert date], and I will do my best to ensure a smooth transition for my replacement. I am available to help with any training or transfer of responsibilities that may be required.

Thank you again for everything, and I wish you and the company continued success in the future.

Best regards,

[Your Name]